



presented by



“Keep the Festival Free!”

Volunteer Job Descriptions

Kid’s Area

“Keep the Festival Free!” - French Quarter Festival encourages music lovers of all ages to participate. The Festival works with renowned community artists and educators to bring a program to the festival that will entertain children and impress parents. By helping these organizations with activities the festival is able to include top organizations with limited staffing abilities.

Volunteers assist children with various activities in the Kid’s Area. This job requires you to interact with children and their parents. This job requires volunteers to stand for the duration of their shift and may be asked to assist with set-up and break-down each day. Interest in education or children’s activities is a plus.

Beverage/Beer Booths

“Keep the Festival Free!” - French Quarter Festival is able to bring a free music festival to the city of New Orleans and its visitors in large part due to the sales of beverages at the Festival. Additionally, tip jars are located at each booth and all tips collected are used EXCLUSIVELY to pay musicians performing at the festival.

Groups of volunteers will pour water, soda, beer, wine and cocktails in one of our many beverage booths located throughout the festival. All beverage booths will be selling alcohol, therefore it is required that volunteers be 21.

There is a possibility that you will be asked to cover a different position within the booth if attendance is low or other unforeseen circumstances arise. This job requires standing in a small and sometimes wet area for the duration of your shift.

- **Assistant:** These volunteers will be asked to pour drinks and pass them to paid cashiers.

Information Booth

“Keep the Festival Free!” -Information booths not only supply vital resources for festival attendees, but additionally, many of our festival media sponsors provide information, materials and free items for our attendees. By making these items available to attendees the Festival shows its support and appreciation of sponsors and supporters encouraging future support.

Groups of volunteers are needed to staff our information booths to help festival goers with questions and sell food and beverage tickets. Knowledge of New Orleans and the French Quarter is strongly advised. Volunteers may be asked to operate credit card machines. This job requires standing in a small area for the duration of your shift.

Merchandise Sales

“Keep the Festival Free!” - All merchandise is designed by the Festival and all sales are used to pay for the fees and services needed to produce the largest free festival in the south.

Groups of volunteers sell official festival merchandise in our merchandise booths. Money handling and operating a credit card machine may be involved. This job requires standing in a small area for the duration of your shift. Volunteers may be asked to do some light lifting and restocking.

Volunteer Check-in

“Keep the Festival Free!” –Assistance with Volunteer Check-in is vital so that fellow volunteers can receive information that needed to complete their shifts.

Volunteers will assist the check-in process of fellow volunteers, help locate booths, and provide volunteer t-shirts and food tickets. Ipad or technical savvy is encouraged, being able to take direction well and adapt under busy environments a plus.

Survey Taker

“Keep the Festival Free!” - As a 501(c)3 non-profit organization, French Quarter Festivals, Inc. relies on grant funding and sponsorship to produce high quality free events. The Economic Impact report is used to showcase our strength and viability to potential supporters.

Each year French Quarter Festival and The University of New Orleans collaborate on a questionnaire to determine the economic impact of the festival in the city. Volunteers are needed to conduct visitor surveys. Each survey consists of 20 questions and takes

approximately five minutes to complete. This job requires an outgoing personality and standing for the duration of your shift.

Festival Support Crew

“Keep the Festival Free!” - Festival Support Crew covers all of the shifts we have and, therefore, supports sponsorship, merchandise, beverage sales and raising money to pay musicians.

Volunteers signing up for this position may be asked to do any of the above job duties at any of the locations. Floaters are used to fill in voids from no-shows or filling in unforeseen gaps in scheduling. Volunteers may be asked to serve alcohol therefore this position requires you to be 21 years old. This job requires you to stand for the duration of your shift.

Pre-Festival/Post-Festival Volunteers

“Keep the Festival Free!” - All merchandise is designed by the Festival and all sales are used to pay for the fees and services needed to produce the largest free festival in the south.

Pre-festival/Post-festival support may be needed for the weeks leading up to the festival with a variety of jobs such as answering telephones, laminating , assembling packets, rolling posters, folding t-shirts, and hanging signage on the Festival grounds. If you are interested in these shifts please register and sign up and we will contact you with opportunities as they arise.