



2017 Volunteer Job Descriptions

Kids Area – Pops’ Playhouse

Volunteers assist children with various activities in Pops’ Playhouse Kids Area. This job requires you to interact with children and their parents. This job requires volunteers to stand for the duration of their shift and may be asked to assist with set-up and break-down each day. Interest in education or children’s activities is a plus.

Survey Taker

Each year French Quarter Festival and The University of New Orleans collaborate on a questionnaire to determine the economic impact of the festival in the city. Volunteers are needed to conduct visitor surveys. Each survey consists of 26 questions and takes approximately five minutes to complete. This job requires an outgoing personality and standing for the duration of your shift.

*****Volunteers working as Survey Takers will participate in a ticket earning program. For every 3 surveys completed, they can be redeemed at Volunteer Check-in for 1 food/bev ticket (up to 10 tickets)***

Beverage/Beer Booths

Groups of volunteers will pour water, soda, beer, wine and cocktails in one of our many beverage booths located throughout the festival. All beverage booths will be selling alcohol, therefore it is required that volunteers be 21.

This job may require standing in a small and sometimes wet area for the duration of your shift. Beverage Booth Volunteers may be asked to stand for long periods of time (2-4 hours), and occasionally lift up to 15 pounds. Beer and beverage booth volunteers will be asked to pour drinks and pass them to paid cashiers.

Non-Alcoholic Beverage Booth

This position will be very similar to our other beverage booth, however, you may be under 21 years of age to fill this role. Volunteers will be asked to pour beverages, organize supplies, and assist in all operations of the booth except money-handling.

This job may require standing in a small and sometimes wet area for the duration of your shift. Beverage Booth Volunteers may be asked to stand for long periods of time (2-4 hours), and occasionally lift up to 15 pounds. Beer and beverage booth volunteers will be asked to pour drinks and pass them to paid cashiers.

Information Booth

Groups of volunteers are needed to staff our information booths to help festival goers with questions and sell food and beverage tickets. Knowledge of New Orleans and the French Quarter is strongly advised. This job requires standing in a small area for the duration of your shift.

Merchandise Sales

Groups of volunteers sell official festival merchandise in our merchandise booths. This job requires standing in a small area for the duration of your shift. Volunteers may be asked to do some light lifting and restocking.

Volunteer Check-in

Volunteers will assist the check-in process of fellow volunteers, help locate booths, and provide volunteer t-shirts and food tickets. Being able to take direction well and adapt under busy environments is a plus. Knowledge of New Orleans and the French Quarter is strongly advised but not a must.

Ticket Booth Assistant

Volunteers will work in conjunction with staff to place wristbands on incoming festival-goers, distribute brochures and help with line control. Volunteers may be asked to occasionally lift up to 15 pounds.

Usher – Symposium Series

Volunteers will assist staff in giving information to Symposium attendees, helping with seating, general maintenance and trash cleanup in between speakers. We ask that volunteers remain professional and courteous to seminar attendees and speakers alike. Signs will be placed throughout for directions.

Usher/Overflow Assistance – Symposium Series

Volunteers will assist staff in giving information to Symposium attendees, helping with seating, general maintenance and trash cleanup in between speakers. Some of the symposium sessions will be well attended and will require overflow seating to our viewing area located on the 2nd floor of the Mint. Volunteers will assist in guiding attendee overflow to the appropriate location. We ask that volunteers remain professional and courteous to seminar attendees and speakers alike. Signs will be placed throughout for directions.

Jazz Mass Parade Volunteers

Parade Volunteers will be at the front of our 'Satchmo Salute' Second-Line Parade and must be comfortable holding/carrying banners and walking roughly 15 blocks. You will meet at the scheduled time at St. Augustine Church, and are welcome to sit and enjoy the Jazz Mass, which takes place 10:00am - 11:30am. Shortly after, the parade will begin at 12:00pm and finish at the festival grounds.